

Kids Minister

Starting June 1, 2025

PURPOSE:

The Kids Minister will be responsible to develop and cultivate discipleship for all of Fathom Kids (birth - 5th grade); and to further the mission of Fathom Kids: to partner with parents to disciple kids.

RESPONSIBILITIES:

1. Oversee volunteers.
 - a. Recruit necessary volunteers to cover all needed positions.
 - b. Develop materials & train volunteer leaders (initial & ongoing).
 - c. Schedule all volunteer teams three months in advance & maintain all weekly scheduling (substitutes/no-shows).
 - d. Schedule childcare needs for additional Fathom programs (Good Friday, church meetings, Fathom Academy, etc.).
2. Develop and execute weekly Fathom Kids programs.
 - a. Set-up all rooms as welcoming & fun environments for kids. Clean-up all rooms after Sunday program.
 - b. Prepare and evaluate weekly Sunday programs (edit curriculum, plan activities, gather supplies, print materials, set-up rooms).
 - c. Meet and greet guest families on Sunday mornings and follow-up during the week.
3. Shepherd families.
 - a. Know all kids and their parents.
4. Vision and future development of Fathom Kids programs.
 - a. Plan & execute non-Sunday events for kids (Summer events, VBS, etc.)
 - b. Provide programs and parent training resources.
 - c. Regularly evaluate and monitor curriculum.
 - d. Develop a comprehensive system of discipleship for kids.
 - e. Represent & champion Fathom Kids in the larger church body.

QUALIFICATIONS:

- Undergraduate degree and experience that has equipped them for the duties of the role.
- Alignment with the mission and vision of Fathom Church.
- PURSUES HOLISTIC HEALTH: spiritual, emotional, relational, and mental. Pursues a deepening discipleship walk with Christ.
- HIGHLY ADMINISTRATIVE: Plans, organizes, schedules, and budgets in an efficient, productive manner. Plans and schedules team volunteers with advance notice. Does not let important details slip through the cracks.
- GIFTED EQUIPPER: Coaches people in their volunteer roles to grow in skill, confidence, and ability, and prepares them for future roles.
- FLEXIBILITY: Copes effectively with complexity in quickly changing conditions.
- CHEMISTRY: Fits the work culture at Fathom and is a team player. Plays well with others.

EXPECTATIONS/COMPENSATION:

- This position is paid part-time (~20 hours/week).
- This includes Sundays and occasional holidays (Christmas Eve, Good Friday, Easter, etc.).

- Vacation: 4 weeks total (4 Sundays maximum).
- Salary: \$24,524 annual salary (some benefits & minister housing allowance available).

HOUR BREAKDOWN:

- 5 hours: Sunday mornings
- 10 hours: preparation work (editing curriculum, supply gathering, shopping), communications (weekly volunteers, guest follow-up, parents, church-wide)
- 2 hours: meetings (1-on-1, all-staff)
- 3 hours: volunteer development, & shepherding (families)